



UNIVERSITY OF MARYLAND  
**SAFE CENTER**  
FOR HUMAN TRAFFICKING SURVIVORS  
EMPOWERING THE STATE

SUPPORT, ADVOCACY, FREEDOM, AND EMPOWERMENT CENTER

### Communications Internship

The University of Maryland SAFE Center for Human Trafficking Survivors is seeking a Communications Intern for the 2021 Spring term – with potential extension through the summer. The UMD SAFE Center is the first university-based center that focuses on comprehensive direct services, research, and advocacy in the field of human trafficking. Through in-house service provision and collaboration with partners, the SAFE Center provides social, legal, mental health, and medical services to trafficking survivors regardless of nationality, gender, age, or type of trafficking. More information is available on the SAFE Center's website: [www.umsafecenter.org](http://www.umsafecenter.org)

The Communications Intern will assist the SAFE Center's Communications and Outreach Coordinator in generating written and graphic design content for social media platforms, annual reports, outreach presentations, internal newsletters, and other projects. This unpaid internship opportunity will be completed remotely through online platforms due to COVID-19 and the SAFE Center's social distancing policies. We ask for a commitment of at least 10 hours per week.

#### Responsibilities May Include:

- Draft written and graphic design content for the SAFE Center's social media accounts
- Provide writing, copy-editing, and graphic design support in preparing the SAFE Center's annual report
- Work with the Communications and Outreach Coordinator on special projects including communications-related research, outreach meetings, and training presentations
- Develop internal newsletters highlighting human trafficking-related news, events, and developments the field
- Provide overall logistical and administrative support to the SAFE Center communications team as needed

#### Qualifications:

- Current undergraduate or graduate student studying Communications, Graphic Design, Marketing, or a related field
- Strong written and verbal communication skills
- Strong research and analytical abilities
- Detail-oriented
- Ability to follow instructions and work independently
- Excellent design and proofing skills
- Preferred skills and experience: Microsoft Office Suite, Constant Contact, and Canva. Adobe Creative Suite (InDesign, Photoshop, and Illustrator) is a plus
- Knowledge of human trafficking and commitment to the SAFE Center's mission and vision to serve trafficking survivors

#### How to Apply:

Please provide a cover letter, resume, writing sample, and 3 graphic design samples to Ellie Lewis Park at [elewis18@umd.edu](mailto:elewis18@umd.edu). Applications will be considered on a rolling basis.